

INVITATION FOR SUBMITTING OFFERS

Piraeus Port Authority S.A. is interested in proceeding with the procurement of IT Hardware for the new offices of PPA S.A. Security Department, in accordance with the attached terms and requirements, of budget 14.910,00 euros.

Award criterion shall be the **lowest price per part(s) | tender items 1 - 18 (part I) or item 19 (part II)**, provided that all relevant requested terms and conditions are met.

Interested parties are invited to submit their offer (alternative/second offers are excluded) until **Wednesday, 13th of March 2024 at 16:00**, by email to the following email address: offersubmission@olp.gr.

Offer submission will be completely electronically through email as follows:

1. Each offer should consist of two (2) individual folders: **a.** the technical offer including any participating documentation needed according to tender terms and **b.** the financial offer which should be protected with separate/different passwords. The passwords will be sent to PPA separately at each evaluation stage of the tender to a specific e-mail which will be notified by the PPA to all participants.

The offers' files **only** (not the passwords) should be sent directly to Procurement Department by the candidates at the following e-mail: offersubmission@olp.gr. before the tender's expiry deadline with the indication: "*Procurement of IT Hardware for the new offices of PPA S.A. Security Department*". The maximum acceptable size of each electronic offer should be 5-7 Mbytes, while the acceptable type of offers' compression is .zip (not .rar)

2. On the date and time of each evaluation stage (i.e. participating documentation – if applicable, technical evaluation, financial evaluation), the requested passwords **only** (different password for each stage) should be sent to the group email which will be notified by the PPA to all participants in due time with the indication: "*Procurement of IT Hardware for the new offices of PPA S.A. Security Department*"

3. Within the technical offer the following must be included:

- Full business profile (i.e. company profile presentation, company organization, size & capabilities, offered products, customers, previous collaborations etc.)
- Recent Economic Data proving financial adequacy (i.e. tax certificate, published financial statements etc.),
- Description of offered items, corresponding items' data sheets, prospectus etc.
- Relevant compliance (of the Candidate) with quality standards must be included.

Candidates also have to read carefully the attached Technical Description - Terms file, for more information regarding their technical offer's content.

Interested Parties may receive additional information or clarifications in relation to this Invitation for Submitting Offers, until ...3... days included, prior to the expiry of the time limit for offers submission, by submitting questions in writing to the Procurement Dpt via e-mail at procurement@olp.gr.

For PPA S.A.
DCEO

Panagiotis Tsonis

Attached:

- Technical Description & Terms

α.α. (No)	Περιγραφή (Description)	μονάδα (unit)	ποσότητα (quantity)	τιμή μονάδας (Estimated unit value)	προϋπολογισμός (Estimated total value)
1	Speakers 2.0 Razer Leviathan V2 RGB	pcs	2		
2	Web Camera Logitech C920	pcs	2		
3	Razer Gaming Headset Kraken X Lite	pcs	4		
4	Mouse Logitech MX Anywhere 2s Mini White	pcs	1		
5	Mouse Logitech MX Anywhere 2s Graphite	pcs	1		
6	Monitor Dell P2722H	pcs	14		
7	USB 3 Enclosure for 2.5" and 3.5" SATA drives	pcs	1		
8	Powerbank 20000mAh 50W with 2 Ports USB-A and Port USB-C Black	pcs	2		
9	Powerbank 30000mAh	pcs	2		
10	Magnetic Portable Wireless Charger 10000mAh	pcs	1		
11	Multiport 9-in1 USB-C hub (USB3/USB-C/HDMI/ETHERNET/VGA/AUDIO)	pcs	2		
12	Logitech Combo Pebble 2 white wireless keyboard and mouse	pcs	1		
13	Laptop 17" i7/16GB/512GB/dedicated graphics card/W10/11PRO/warranty 3 years onsite/carrying case	pcs	1		
14	Monitor Dell S2421HN	pcs	8		
15	Laptop 14" i5/16GB/512GB/W10/11PRO/warranty 3 years onsite/carrying case	pcs	2		
16	Deskmount dual monitor stand up to 32"	pcs	10		
17	Power strip Legrand 5-sockets with protection	pcs	4		
18	Power strip Legrand 6-sockets with protection	pcs	4		
19	Color Multifunctional Printer A3	pcs	1		
	Printing Technology: Laser				
	Speed A4 ≥ 30ppm				
	Speed A3 ≥ 15ppm				
	Print Resolution: 1200x1200				
	Touchscreen: YES				
	Warm-up Time: ≤ 20 sec				
	Stapling Unit: YES				
	Stapling Set ≥ 50 Sheets				
	Stapling Output Capacity ≥ 500 Sheets				
	Paper Input Trays: ≥ 1*500 sheets FOR A4 + 1*500 sheets for A3				

Output Capacity ≥ 500 Sheets				
ADF with double feed detection: YES				
Paper Sizes: A6 up to A3				
Security Features:				
	USER AUTHENTICATION			
	TLS 1.1/1.2/1.3			
	802.1x			
Copy Resolution: 600x600dpi				
Single Pass Dual Scan: YES				
Scan Modes: Scan to e-mail, Scan to USB, Scan to SMB				
File Formats: JPEG,TIFF,PDF				
Interfaces: 10/100/1000 Base-T, USB, WI-FI				
Memory: 4GB				
Hard Disk: ≥ 120GB				
Recommended Monthly Duty Cycle: ≥ 15.000 pages				
Operating Systems: WINDOWS 10/11, SERVER 2019				
Stand: YES				
Warranty Period: 3-Year (Parts and On site Repair Services): YES				
One (1) Full set of toners (not starter kits)				
Onsite installation: YES				
Components considered consumables not covered by warranty should be listed with their costs: YES				
			Total (Σύνολο) excl VAT : €	14.910,00 €
			Συν ΦΠΑ (Plus VAT) 24% : €	
			GRAND TOTAL : €	

REMARKS:

001. All Laptops, monitors, printer, accessories and components will be delivered at Akti Miaouli 10 Piraeus 18538, PPA S.A. Headquarters and will be properly packaged. - Delivery Terms: DDP.

002. The winning bidder will be the one who offers the **lowest price per part(s)** for the procurement: either of items 1 - 18 (part I) or of item 19 (part II). Acceptable quotations must include: all items 1-19 **or** items 1 - 18 (part I) **or** item 19 (part II)

003. Offer Validity: 20 working days

004. Payment will be completed within two months (60 days) upon invoicing & items delivery, provided that they are accepted by PPA S.A. competent body.

005. Delivery Time due to urgent needs: Two (2) weeks (items 1 - 18 | part I) (excluding Color Multifunctional Printer A3 (item 19 | part II) for which the Delivery Time: up to four (4) weeks)