



**CALL FOR EXPRESSIONS OF INTEREST
FOR THE REGISTER OF SUPPLIERS FOR SERVICES OF PROJECT MANAGER AND DESIGNER
(PMD)**

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1. INTRODUCTION

1.1. Foreword

The Port of Piraeus is Greece's largest port. It has a coastline of over 24 km and the area on land covers over 5 million m². Given its geographical location, the port of Piraeus is a vital hub for transport, trade and supplies, tourism and communications, since it links the Greek islands with the mainland, and is also an international centre for cruise ships and the commercial transport of goods. The Port of Piraeus' location favours it operating as a port for both the wider region of Greece and for the Balkans and Black Sea countries.

The Port of Piraeus lies at the confluence of sea routes connecting the Mediterranean with Northern Europe, and thanks to its geographical location (south of the 38th parallel), large ships of the line can reach it without significantly deviating from the route that trade from the Far East follows. The Port of Piraeus is home to a complex, unique range of activities, including transport using RO/RO and passenger ferries (it is Europe's largest passenger port), serving all types of cargo, cruise liners, ship repair services, and the Port of Piraeus Free Zone (a type I customs control free zone) which operates in accordance with the tax and customs laws applicable to the area (Piraeus Free Zone).

1.2. Piraeus Port Authority S.A. (PPA SA)

PPA is the legal entity which is responsible for managing and running the Port of Piraeus. It was set up as a body governed by public law by Law 4748/1930, which was then recast by Emergency Law 1559/1950 and ratified by Law 1630/1951 and then subsequently amended and supplemented. In 1999 PPA was transformed into a society anonyme.

In April 2016, after an open public tender procedure, the Hellenic Republic Asset Development Fund (HRADF) as the main shareholder in PPA, and COSCO HK Ltd entered into a Share Purchase Agreement for it to acquire the majority stake in PPA's share capital. In August 2016 PPA became purely a private company whose purpose is to perform its obligations, conduct its business and exercise its powers in accordance with the amended concession agreement between the Greek State and PPA, which was ratified by Law 4404/2016 and amended by Law 4838/2021.

The approval of the Development Program and the Management Study (Master Plan) of the port of Piraeus (Government Gazette 32/D/25-01-2023) concerns main port projects, which are projects carried out within the maritime zone and in the land zone and have as the exclusive purpose of serving the port services provided by the specific port, such as expansion / improvement / protection projects, sedimentation, installation of machinery and any superstructure that directly serves the port operations, and is indirectly connected to the port operations, such as car parks, areas leisure and catering, hotels, passenger stations, passenger transport facilities, offices, shops.

The Presidential Decree of approval includes all provisions for the operation and further development of the port, port zones and sub-zones, land uses, building conditions, new mandatory and non-compulsory investments, environmental commitments, etc. The most important environmental commitment that has been set, for the full implementation of the PD, is the requirement to prepare a comprehensive traffic study during the environmental licensing stage of the projects.

It is noted that the first investment period has started from the effective date of the SP. of 2016 and had a duration of 5 years, which was however extended by paragraph 3.1 of Law 4838/2021 (Government Gazette A' 180/01/10/21) for another 5 years with the possibility of extension for another 5 years.

2. DEFINITIONS

To ensure the terms used in this Call for Expression of Interest are understandable, definitions are given below for those terms:

1. **The Call Issuer:** The company with the corporate name Piraeus Port Authority S.A.
2. **Authorised Representative:** The Applicant's legal representative (according to the Applicant's Articles of Association or deed of incorporation) or specially authorised representative (by decision of the Applicant's competent body) as appropriate, with the power to bind the applicant and to sign and submit the Applicant's Application.
3. **Solemn Declaration:** A solemn declaration as per Law 1599/1986 or in the case of a foreign Applicant, a document in similar form, in accordance with the provisions of his/its country of origin, signed by the Authorised Representative. In that case the term "solemn declaration" shall mean that it bears attestation of the authenticity of the signatory's signature.
4. **Call for Expressions of Interest:** This document.
5. **Applicant:** The person who owns a private company which participates, or the legal persons/companies which participate in the process of creating the pool of Approved Suppliers by applying in the context of this Call for Expressions of Interest.
6. **Application:** The application submitted by Applicants in the context of this Call for Expressions of Interest which must be accompanied by the Expressions of Interest dossier.
7. **Register of Supplier or Register:** This term has the meaning given to it in Article 11 of PPA S.A.'s Contracts and Subconcessions Regulations as in force and posted on PPA's website. The pool of Candidates who have been assessed by PPA S.A under the procedures set out in this Call for Expressions of Interest, and declared eligible Suppliers, who offer high quality work and services, who have a good professional reputation, sound accounting system, use cutting-edge technology and have the highest professional integrity.
8. **"PMD":** Acronym of the words Project Manager and Designer to be included in the said register.

3. THE CALL ISSUER - SCOPE OF CALL FOR EXPRESSIONS OF INTEREST

3.1. The Call Issuer

Applications should be submitted to the following address:

Piraeus Port Authority S.A.
10 Akti Miaouli St., Procurement Department Secretariat
Office 209, 1st floor
Piraeus Greece GR-18538

3.2. Scope of the Call for Expressions of Interest

In order for PPA SA to continue with the planning and implementation of the mandatory and optional investments, regardless of priority, it calls for expressions of interest from local and foreign technical / design offices with experience in the management of technical projects and the preparation of relevant studies to provide their services in the objects of study of technical projects and their construction management.

Interested parties will submit an application to be included in the register of consultants, engineers and technical project managers of the PPA (hereinafter: PMD) who is responsible for all the necessary actions required for the control, drafting, revision and approval of project design studies and construction supervision.

The services that PMD undertakes to provide to the PPA are presented below indicatively and not restrictively and include the preparation, review of studies at all stages as well as the management of technical projects in accordance with international practice and methods with the aim of successfully completing projects within the prescribed schedule and contractual budget, while simultaneously controlling work progress, optimizing resource

management, performing risk management, quality controls, and more.

Indicative services that will be offered are listed below:

DESIGNER SERVICES

Preparation or updating/revision of the existing necessary studies (technical, economic, social, environmental, etc.) for each stage (e.g. preliminary study, final study, detailed design) for each project included in the mandatory or optional investments of the PPA following an agreement/contract award. Creating folder files or updating them (physical and electronic) with all the legally required studies, technical reports, diagrams, drawings and other information and supporting the PPA in submitting the relevant application and carrying out the process for issuing all the required permits and approvals concerning and related to the masterplan studies, in accordance with Greek legislation and the public Services.

TECHNICAL ADVISORY SERVICES

Participation and representation whenever requested by the PPA, in the meetings with the local competent Greek public Services as applicable in the negotiations, discussions, especially in technical matters, control of the existing studies and the technical matters granted from the Construction Department of the PPA. Participation in meetings with the PPA, and all involved parties, such as general contractors, Subcontractors, other technical or non-consultants, service employees and so on.

Submit proposals and provide general technical support for the efficient and smooth implementation of each project. Creation or updating of the draft contract in collaboration with the Legal and the Projects and Planning department of PPA for the project award to each Contractor. Creation or updating of all tender documents, in accordance with the instructions and proposals by the PPA. Providing answers and any additional information, documents and drawings during the tender process, if required. Providing contract management and more specifically in matters such as delays, deviations from planned works, acceleration or suspension of works, change of conditions, variations, claims of Contractors, etc.

TIME SCHEDULING AND PROJECT CONTROL

Drafting the project execution schedule (milestone dates, baseline scenario - worst case scenario), according to PPA guidelines. Drafting the milestone Schedule in collaboration with PPA, which will include the milestone dates for the implementation of projects, in accordance with the Master Plan, the Investment Period program and other obligations arising from the Concession Agreement. Monitoring the progress of the projects and submitting reports to PPA. Analysis and documentation of all contractual deadlines and monitoring their compliance. Monitoring the possibility of completing the projects of the investment plan according to the estimates of the study and/or the Contractors within the set time frame. Monitoring and reporting to PPA on the progress of each project on a continuous basis and updating the schedule with the actual progress data of the project, checking any impact during the critical course of each project. Proposing corrections, optimizations in order to meet the time targets of the projects and to accelerate the execution of the projects (construction sequence) and the use of the means of production (resources). Cooperate with the PPA in following all contractual or statutory deadlines for the timely exercise of rights such as appeals, recourse to arbitration or other remedies. Drafting detailed monthly, quarterly and annual reports on work progress. Checking the completeness and maturity of the studies and other procedures related to the progress of the projects and submitting relevant reports to PPA with recommendations for corrective interventions.

COST CONTROL / MANAGEMENT

Payments Control. Control of the Contractor's interim and final accounts, in order to forward them to PPA for approval. Reporting on actual costs (outflows), continuous monitoring of project budgets and project execution

estimates projections. Submit reports to the PPA on the actual cost of ongoing projects based on current market prices for PPA officers to produce reports to senior management for internal audit purposes and to use as support tools for approval of payments to contractors.

WORK CONTROL / MANAGEMENT (WORK PROGRESS, ENVIRONMENTAL CONTROL, RISK MANAGEMENT)

Coordination of all technical partners. Implementation of quality control, environmental management, compliance with the required safety measures. Supervise the work and ensure the proper implementation of the studies. For the completion of each project, drawing up the completion report, the list of outstanding items, if any, as well as the PPA information report on the completion of the project. Preparation of procedures and drafting of documents. Problem management that may jeopardize the timely completion of each project by taking appropriate measures and submitting proposals that must be communicated to the PPA in a timely manner.

3.3. Eligible participants

Interested parties who meet the following criteria have the right to participate in the procedure: Candidates should be registered with the Technical Chamber of Greece (Technical Chamber of Greece - TEE) or in a relevant professional register within the European Union.

The candidates or the members of the candidates in the case of a joint venture, should have proven experience of at least twenty (20) years in the provision of engineering consulting services in the field of Port Projects (preparation of studies, construction supervision, Technical Consultant services, etc.).

The candidates, in the context of their above activity, should have carried out projects providing Technical Consultant services and project management during the construction phase of port facilities, which should have a total construction budget:

- a. cumulatively, no less than one hundred and fifty million euros (€150,000,000.00) during the last decade (participation percentage of candidate in case of joint venture at least 50%) and
- b. at least one (1) of the above projects should have a construction budget of no less than fifty million euros (€50,000,000.00).

Special Notes:

1. This Call for Expressions of Interest does not constitute a procurement process stage on its own.
2. The choice of Suppliers to be entered in the Register of Suppliers will be made based on evaluation, as stated in detail in Article 6 of this document.
3. Candidates who meet the necessary criteria will be entered in the PPA Approved Suppliers Register and thereafter will be deemed to have the necessary qualifications to provide the services/works in those categories. PPA reserves the right to exclude eligible Suppliers from the Register of Approved Suppliers if they do not meet the periodic re-evaluation criteria.
4. This Call for Expressions of Interest has been prepared in accordance with the principles of transparency, equal treatment and non-discrimination.

3.4. Deadline for submitting supporting documents for the Call for Expressions of Interest - Provision of clarifications

Interested parties may obtain additional information or clarifications about this procedure / Call for Expressions of Interest by submitting their questions in writing up to 5 working days before the deadline for submitting Applications. Questions are to be submitted to the PPA Procurement Department by email to: procurement@olp.gr and pmdsp@olp.gr. After that deadline expires, no other communication or request for clarifications about any terms will be accepted. PPA will send written responses to all interested parties up to 3 working days prior to the deadline for submitting Applications. Applicants are not permitted to request oral responses or clarifications from

PPA.

The deadline for submitting Applications ends on Wednesday 03/05/2023 at 12:00, Greek time.

4. SUBMISSION OF SUPPORTING DOCUMENTS

PPA is entitled at his discretion, without the right to submit objections on behalf of the participants discretion to cancel or repeat this process in any stage.

4.1. Supporting documents

All supporting documents must only be submitted within one (1) sealed envelope (the expressions of interest dossier) which must be accompanied by the following Application form.

The application must clearly state:

- The phrase “Expression of Interest application”.
- The title of the Call for Expressions of Interest **“FOR THE REGISTER OF SUPPLIERS FOR SERVICES OF PROJECT MANAGER AND DESIGNER (PMD)”**.
- The particulars of the Applicant and the Authorised Representative (name/surname, corporate name and title, a) phone number and b) corporate email address).

4.2. Submission of Applications

4.2.1. Applicants are responsible for sending the application and sealed dossier to PPA. The application dossier must be submitted by the Applicant himself or his/its Authorised Representative. Applicants are responsible for - and assume the risk of- any event occurring, including force majeure, which could result in late or improper submission of the application and dossier.

Applications submitted after that date and time will not be taken into consideration.

4.2.2. Documents in the application dossier shall be submitted in Greek or English and a translation in Greek or English may be requested where further clarifications are needed.

4.3 Reasons for disqualification

Any enterprise which wishes to participate in the process must meet the following criteria:

1. It must not have been declared bankrupt, entered liquidation, suspended operations, been placed under court administration, entered a composition in bankruptcy, ceased operations or entered any similar situation under any similar procedure, nor must it be part of any proceedings to be declared bankrupt or placed in compulsory liquidation or to enter a composition in bankruptcy or in any similar situation (restructuring, etc.).

2. The administrators in the case of a limited or general partnership, private companies and limited liability companies, the Chairman and Managing Director/CEO in the case of a société anonyme, the natural persons exercising management functions in all other cases must not have been convicted on the basis of a final judgement for:

a) participation in a criminal organisation as defined in Article 2 of Council Framework Decision 2008/841/JHA of 24 October 2008 on the fight against organised crime, as in force;

b) corruption as defined in Article 2(1) of Council Framework Decision 2003/568/JHA of 22 July 2003 on combating corruption in the private sector, as in force;

c) fraud within the meaning of Article 1 of the Convention to protect the financial interests of the European Communities, as in force;

d) terrorist offences or offences linked to terrorist activities, as defined respectively in Articles 1 and 3 of Council Framework Decision 2002/475/JHA of 13 June 2002 on combating terrorism, or inciting, aiding or abetting, and attempting a crime, as defined in Article 4 thereof, as in force;

e) money laundering or terrorist financing as defined in Article 1 of Directive 2005/60/EC of the European Parliament and of the Council of 26 October 2005 on the prevention of the use of the financial system for the

purpose of money laundering and terrorist financing, as in force;

f) child labour and other forms of human trafficking as defined in Article 2 of Directive 2011/36/EU of the European Parliament and of the Council of 5 April 2011 on preventing and combating trafficking in human beings and protecting its victims, and replacing Council Framework Decision 2002/629/JHA, as in force;

g) misappropriation, fraud, extortion, forgery, false testimony, bribery, fraudulent bankruptcy, in accordance with the provisions of the Hellenic Penal Code or crimes similar to their specific nature, in accordance with the provisions of any foreign legal orders.

3. It must have discharged its obligations relating to payment of social security contributions in accordance with the applicable Greek law (in the case of Greece, or abroad but which is subject to the relevant obligation in Greece) or in accordance with the law of the country in which it is established.

4. It must have discharged its tax obligations in accordance with applicable Greek law (in the case where they have tax obligations in Greece) or in accordance with the law of the country where it is established.

Candidates must submit an ordinary solemn declaration stating whether they are or are not in one of the situations set out in article 4.3 above. This solemn declaration must be signed by the company's legal representative or a person authorised by the legal representative and be accompanied by evidence of lawful representation and authorisation.

Candidates should provide proof of the above:

1. Certificate of Judicial Solvency
2. Criminal record of the persons mentioned above in article 4.3.2
3. Certificate of Insurance Awareness
4. Tax Awareness Certificate.

In the event of a lack of any of the above certificates, the obligation to provide them within 5 days must be indicated in the above declaration.

Reasons on which applications may be rejected:

- If it is found that the information provided by the Applicant is untrue/inaccurate.
- If PPA considers that there are inconsistencies in all supporting documents.
- If the supporting documents referred to in Article 4.4 hereof are not submitted.
- If, following a request from PPA for confirmation, the Applicant does not confirm any information included in the supporting documents.
- If the conditions in Article 4 (§4.3) are not met: Grounds for disqualification.
- If the terms of the Call for Expressions of Interest are not complied with.

4.4 Content of expression of Participation folder

All supporting documents must be submitted in electronic format only (USB or CD) in one (1) sealed envelope (the "expression of interest envelope"), which will be accompanied by the following:

- i. Solemn declaration of the competent representative of the company in accordance with article 4.3. of this invitation and the Certificates of Judicial Solvency, Criminal record of the persons mentioned above in article 4.3.2, Certificate of Insurance Awareness, Certificate of Tax Awareness.
- ii. Statutory and generally legalizing document proving the establishment, legal status, management and legal representatives of the business. For any change of these, during the entire period of inclusion in the PPA Registry, they should inform PPA SA.
- iii. Quality management certificate ISO 9001:2015, environmental management certificate ISO 14001:2015,

energy management certificate ISO 50001:2018, health and safety management certificate ISO 45001:2018 or others, if they have (it is not an exclusion element). In the event of any change-renewal-withdrawal of the Certificates that the interested parties will present, they are obliged throughout their inclusion in the PPA SA Register to immediately inform the PPA SA and in the event of a change or renewal to present the new Certificate. The same applies in the event that, after joining the PPA Registry, they obtain a Certificate which they must present.

- iv. Certificate of registration of the Candidate in a professional register.
- v. Table of projects certifying the professional experience required. This table will contain a brief description of each project and information on the type of project, its contractual budget and geographical location, the percentage of PMD participation (at least 20% of the total project) of the overall scheme, the Project Owner and the contractor.
- vi. Relevant contracts & certificates, legally issued by the respective contracting authority, proving the Candidate's participation in the projects mentioned in the previous paragraph and mainly in relation to the projects that prove the fulfilment of the criterion of similar projects
- vii. List of the Candidate's personnel who will be employed in the specific project (hereinafter: Project Team) Detailed description of the above Project Team. CVs of the Project Team, recent (up to 30 calendar days prior to the submission of the offer). The basic information should include the total number of years of work in general and in the company and the degree of responsibility held in various jobs during the last three (3) years, study degrees, etc. as well as previous projects in which the candidate has participated.

In any case, the PPA may request further clarifications in order to document the experience invoked.

5. LANGUAGE OF THE PROCEDURE

The language in which the procedure is conducted is Greek and/or English and all information and all documents sent by candidates to PPA S.A. shall be in Greek or English. Where further clarifications are needed, an additional translation of the documents may be requested.

Moreover, all written exchanges between the candidates and PPA shall be in Greek or English.

6. EVALUATION OF APPLICANTS

6.1. The evaluation of applicants for participation in the Register of Approved Suppliers will take place in a single stage. Candidates must meet the criteria referred to in Article 3.2 2 hereof by submitting all supporting documents referred to in Article 4.5. Candidates will be included in the lists of Approved Suppliers per category of materials where they meet the criteria in paragraph 4 and following a decision taken by Management.

6.2 SUPPLIER EVALUATION PROCEDURE AFTER INCLUSION IN THE REGISTER:

After inclusion in the register, persons entered in the register shall be periodically evaluated as follows:

- Persons entered in the Register who implement or have implemented a contract in the period from the previous evaluation shall be evaluated in accordance with the criteria in Table A of Annex 2.
- After inclusion in the register, persons in the register who have NOT implemented a contract in the period from the previous evaluation shall be evaluated in accordance with the criteria in Table B of Annex 2.

7. LEGAL FRAMEWORK

The manner in which the process is conducted, how contracts are implemented overall and the obligations of prospective contractors are governed by Law 4404/2016 (Government Gazette 126/A) ratifying the amendment and codification into a single text dated 24 June 2016 of the Concession Agreement of 13 February 2002 between the Greek State and Piraeus Port Authority S.A., and other provisions and Law 4838 (Official Gazette A 180/1-10-2021).

This procedure is conducted in accordance with:

- i. Law 4404/2016 (Government Gazette 126/A/8.7.2016) ratifying the amendment and codification into a single text dated 24 June 2016 of the Concession Agreement of 13 February 2002 between the Greek State and Piraeus Port Authority S.A., and other provisions, and Law 4838/2021 (Government Gazette 180/A/1.10.2021);
- ii. The PPA S.A. Contracts and Subconcessions Regulations, which is posted on PPA's website;
- iii. The general legislative framework (national and EU) on the processing of personal data and in particular the new EU Regulation on the protection of personal data (GDPR / Regulation (EU) 2016/679) and Law 4624/2019.
- iv. The terms of this Call for Expressions of Interest.

PPA S.A. implements a certified Integrated Quality, Environmental & Energy Management System in accordance with the requirements of the following standards: ISO 9001:2015 on quality management, ISO 14001:2015 on environmental management and ISO 50001:2018 on energy management.

In the context of implementing this Integrated System, PPA S.A. has adopted a single Quality, Environmental & Energy Policy while also continuously setting quality, environmental protection and energy management targets. During such time as the Supplier collaborates with PPA S.A., the Supplier is obliged to keep itself apprised of the Integrated Quality, Environmental & Energy Policy which is available on PPA S.A.'s official website (<https://www.olp.gr/en/quality-control/quality-environmental-energy-policy>).

It must follow PPA S.A.'s instructions and recommendations and ensure that its actions do not adversely affect the continuous improvement of the Integrated Quality, Environmental & Energy Management System, the improvement of the quality of the services offered by PPA S.A., or the environmental and energy performance of PPA S.A. Suppliers are obliged to participate in PPA S.A.'s efforts to improve the quality of services and its environmental and energy performance. For this reason, where required, the Supplier must participate in the relevant actions and initiatives undertaken by PPA S.A., while at the same time it may submit comments and proposals for improvement a) to the Quality Control Department (quality@olp.gr) regarding the Quality & Environmental Management System and quality and environmental performance and b) to the PPA S.A. Energy Management Team (energymanagementteam@olp.gr) regarding the Energy Management System and the energy performance of PPA S.A.

ANNEX 1. (FOR SUBMISSION OF EXPRESSIONS OF INTEREST)

TO: Piraeus Port Authority S.A.

APPLICATION

**SUBJECT: “Expressions of Interest
Application”**

Corporate name:

Please find attached the supporting documents for the
“**REGISTER OF SUPPLIERS FOR SERVICES OF PROJECT
MANAGER AND DESIGNER (PMD)**”.

.....
.....
.....
.....

Address:

.....

Tel.:

e-mail:

Name/Surname of representative:

.....

Capacity:

We declare that we fully and unreservedly accept the terms of this call.

Piraeus, / /2023

The Applicant and declarant

Attachments: 1 sealed “Expressions of interest” dossier.

ANNEX 2 (PERIODIC EVALUATION)

TABLE A. EVALUATION OF PERSONS IN THE REGISTER WHO ARE IMPLEMENTING OR HAVE IMPLEMENTED PPA CONTRACTS

Indicative, non-restrictive criteria for evaluating persons entered in the register.

Services provider Evaluation Form									
The form is used to evaluate the overall performance of the supplier. The Evaluator provides his scoring where applicable based indicatively but not limited to on the contracts implemented, the performance during provision of their services, the certificate of acceptance etc									
1	Basic Information								
1.1	Service provider Name:								
1.2	Registered (Yes/ No)								
1.3	If Service provider is Registered, to which categories								
1.4	Date of Evaluation:								
2	Evaluated for								
2.1	Contract/ Award title:		1)						
			2)						
			3)						
2.2	Evaluated for the period:		01/01/2021 - 30/06/2022						
3	Categories of criteria	Evaluation Criteria	max Scoring %	Controlling Department	User Department	Other (i.e. Environment Sector, Quality Sector etc.)	Average	Remarks	
3.1	Performance	Contract/ Award was implemented in compliance with agreed terms and conditions							
3.2		Credibility and reliability of delivery of the services							
3.3		Problem solving and response time during contract implementation							
3.4	Quality	Quality of services related to the contract/ award agreement							
3.5		Adherence with conditions and standards indicatively but not limited to ISO 9001, ISO 14001, ISO 45001 etc							
3.6	Cooperation	Cooperative attitude with PPA							
3.7		Complaints rate							
3.8	Cost	Commitment to prices							
3.9	Safety	Adherence to Health & Safety Regulations							
3.1	Sustainability	Compliance with PPA Quality - Environmental - Energy Policy & instructions							
3.11	After Sales Service	After Sales Support, problem solving and response time during after sales period							
	Total Sum of Criteria						Total score		
4.1	Suggestions for the Contractor to be improved (With relation to category of criteria and criterion)								
4.2	Evaluator (Name/ Position/ Signature)								