

OPERATING REGULATION OF PPA SA UNDERGROUND PARKING AT KARAIISKAKI SQUARE

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I. ENTRY – EXIT TO THE PARKING

1. Entry, driving, parking, and exit rights within the PPA SA Underground Parking (Parking) are granted only to vehicles for which a valid invoice has been issued for the current month (permanent customers/users), as well as to vehicles for which the license plate has been recorded by the specific machines at the Parking entrances (transit customers/users).
2. This abovementioned right is valid during all hours and days of the Parking's operation.
3. The Parking operates 24 hours a day, seven days a week, unless a suspension of operation is announced due to force majeure or urgent necessary works by PPA SA.
4. By entering the Parking, the user explicitly declares acceptance of the terms of the present Operating Regulation of the Parking, which are posted at the Parking and on the PPA SA website, (www.olp.gr).
5. The Maximum Vehicle Height allowed in the Parking and the Maximum Speed Limit allowed for vehicles inside the Parking are clearly indicated at the Parking entrances. Failure to comply with these limits, which poses a serious risk to both the violator and other Parking users and staff, is not the responsibility of the Parking. The Parking reserves the right to take appropriate measures against any violator, including civil, criminal, and administrative liability.
6. Vehicles are not allowed entry into the Parking when the staff informs, through any means (signs, lights, notices, etc.) or verbally, about the prohibition of entry due to full capacity or an exceptional event. In any case, entry is prohibited when the traffic light at the Parking entrance is red.
7. After payment, the driver has ten (10) minutes to exit the Parking with their vehicle. After the ten minutes have passed, charges will be applied based on the current pricing list.
8. In case of malfunction of the entry or exit machines, the user must inform the Parking staff and should not attempt to bypass the machine's operation. The staff can diagnose the cause of the malfunction through the system and take appropriate actions or provide guidance.
9. In case of a lost ticket, the user is required to prove their identity by any appropriate means (e.g., insurance policy, keys, etc.). Before allowing the vehicle to exit, the Parking staff must record the user's personal details in the Incident Book.

II. DRIVING & CIRCULATION AT THE PARKING

1. Each vehicle enters the Parking at the responsibility of its owner or driver, who must comply with the terms of legal and safe traffic as defined by the Traffic Code (K.O.K.). The speed limit inside the Parking is 10 km/h. Any violation of this rule gives PPA SA the right to require (and enforce by any legal means) the removal of the vehicle that violates the prohibition from the Parking and to ban future entry. In the case of permanent customers, PPA SA has the right to terminate the contract and remove the vehicle (by any legal means) from the Parking without the violator having the right to compensation and without refunding the fee for the remaining prepaid parking duration of their vehicle.
2. Parking or even stopping a vehicle is prohibited either at the entrances or exits of the Parking or inside the Parking in areas not designated for parking (e.g., traffic lanes/paths, entry/exit ramps, or level communication ramps of the Parking, etc.). It is also prohibited to exceed any placed dividers which are marking parking spaces.
3. Although the Parking is sufficiently lit on all levels, vehicle circulation within the Parking must obligatorily be done with headlights on and at reduced speed, so that the vehicle is visible when approaching corners or intersections, even before turning, ensuring early notification and providing sufficient reaction time for pedestrians and drivers of other vehicles.
4. When vehicles circulate inside the Parking, yielding the right of way (priority) to pedestrians is mandatory.

III. PARKING THE VEHICLE

1. Vehicles must always park within the boundaries of the parking space as defined by the ground markings. Otherwise, an additional charge will be imposed, proportional to the number of spaces occupied by the vehicle, according to the applicable pricing list for transit vehicles.
2. Given that when granting the use of a specific parking space on a permanent/monthly basis, the user may be provided with two Permanent Customer Cards, if a vehicle has entered using one of the two cards, it is not possible for a second vehicle to enter for the same space.
3. When getting in or out from vehicles, the opening and closing of doors must be done with due care to avoid damage to vehicles parked adjacent to them.
4. Vehicles for persons with disabilities may park in designated parking spaces, provided that the driver presents the relevant proof of eligibility. All other users are prohibited from parking in spaces designated for vehicles of persons with disabilities.
5. The user must keep minors, elderly individuals, persons with disabilities, and other member of vulnerable groups under direct supervision, exercising maximum caution, and protect themselves and those accompanying them from moving vehicles within the Parking.

IV. PRICE LIST

1. The charge for the parking of vehicles in each category of use (transit customer/user, permanent customer/user, or other special agreements) will be in accordance with the applicable Price List, except in cases of special agreements.
2. In the case of a new parking space for a Permanent Customer for a period shorter than one month due to registration within the month, the fee will be calculated proportionally to the amount corresponding to a full month, based on the number of calendar days the space is used relative to the total calendar days of the month.
3. The Price List is posted in visible areas of the Parking for the information of prospective users of the Parking and on the website of PPA SA, www.olp.gr.
4. The Price List may be adjusted at the reasonable discretion of PPA SA.
5. Users will be informed through the timely posting of the new Price List.
6. Any adjustment to the Price List will take effect from the first day of the following month after its announcement.

V. PAYMENTS

1. Payment for the use of a parking space is made either at the Automatic Payment Machines or at the Parking's cashier.
2. Payment for the concession of a parking space on a monthly basis must be made no later than the fifth (5th) calendar day of the month. Vehicle owners who are invoiced based on the monthly price list (permanent customers) are required to pay for the current month within this period. In case of delayed payment, PPA SA has the right to refuse the entry of the vehicle or demand payment of the outstanding amount based on the price list for transit vehicles.
3. Payments are accepted in cash or by credit card.
4. The non-use of a parking space, for an extended period and for any reason, which has been allocated to a user (permanent customer), does not exempt the user from their financial and any other obligations arising from these regulations.

VI. SECURITY OF VEHICLES AND PARKING STATION

1. The driver of the vehicle, before leaving the parked vehicle, must ensure that the vehicle is fully and securely immobilized (using the handbrake and gear lever). The driver is responsible for any damage that may be caused by the uncontrolled movement of their vehicle, not only to their own vehicle but also to third-party vehicles or to the Parking itself, and will be charged for the cost of repairing these damages.
2. During parking, all doors, windows, and other potential openings (e.g., the trunk door, sunroof) of the vehicle must be closed and locked. PPA SA assumes no responsibility for any theft of items or documents, etc.
3. The driver, upon leaving their parked vehicle, does not hand over the keys to the vehicle. Parking staff are prohibited from receiving and storing vehicle keys for any reason.

4. Personal items, valuables, or objects that may attract the interest of third parties (such as bags, briefcases, packages with luxury packaging, etc.), as well as the Permanent Customer Card or ticket, should not be left in plain view inside the vehicle. This is to prevent someone from using the card or ticket to remove the vehicle unnoticed.
5. The right to park a vehicle does not imply vehicle guarding.
6. No representative or employee of PPA SA has the right or obligation to accept items for safekeeping, and PPA SA assumes no responsibility for the loss or damage of items left at the Parking by users voluntarily.
7. Parking employees have the right to deny entry to a vehicle due to inappropriate behavior by the driver or passengers. The incident will be recorded in the Incident Book. In the case of permanent customers, a strict warning will be issued, and an email will be sent notifying them of the potential non-renewal of their monthly lease.
8. Smoking is strictly prohibited inside the Parking, as well as the transportation of flammable or explosive materials.
9. The storage or abandonment of fuels or any flammable and generally dangerous materials inside a vehicle by users or drivers is prohibited, with the obvious exception of fuel within the vehicle's fuel tank, which constitutes a fixed part of the vehicle.
10. Drivers of LPG-powered vehicles must inform Parking staff and are fully responsible for any leaks and their consequences. It is recommended that they provide the Parking with their contact details, so they can be easily notified in case of a leak.
11. Performing repairs, maintenance, or refueling of the vehicle inside the Parking is strictly prohibited.
12. The Parking is continuously monitored by a closed-circuit surveillance system, based on the relevant license, as well as an automated Entry-Exit system for vehicles.

VII. CAUSING DAMAGE OR MALFUNCTION

A. From the Parking User

1. In case of damage and/or malfunction caused to another vehicle, to any installation or structure of the Parking, or to any other property inside the Parking, the user must immediately report the damage and/or malfunction and all the details of its occurrence to the Parking staff at the cashier, and fill out the relevant Complaint/Incident Report form.
2. The user who caused the damage and/or malfunction is responsible for the costs of its restoration, which the owner of the other vehicle or PPA SA may have to incur, depending on the situation.
3. In case the above procedure for reporting the damage is not followed, and the damage is caused by the fault of a user who holds a Permanent Customer Card(s), PPA SA has the right to terminate (cancel) the monthly or long-term lease of the parking space(s) of the user, while in every case, it reserves the right to take all legal measures to protect itself.

B. From the Parking Management

PPA SA and the Parking staff bear no responsibility in case of any destruction, loss, theft, or damage to vehicles parked within the Parking, as well as any bodily injury caused by an accident within the Parking, unless it is proven that such responsibility arises from the fault of PPA SA employees.

VIII. PARKING STATION EVACUATION IN CASE OF EMERGENCY

1. The Parking is equipped with approved systems for detecting toxic gases, fumes, and fires. Due to its special design and the emergency exits indicated with special signage on each floor, the Parking ensures a rapid evacuation in cases of fire, earthquake, or any other force majeure event.
2. In such a case, those inside the Parking must:
 - a. Remain calm and try to avoid panic.
 - b. Strictly follow the instructions of the staff, whether given personally or through the Parking's Public Address System.
 - c. Use the emergency bell located at specific positions within the area with special signage.
 - d. Use only the staircases of the designated Emergency Exits or the vehicle ramps – and under no circumstances the elevators – and follow the specific signage.

IX. GENERAL TERMS - GDPR

1. Every vehicle entering the Parking must, under the responsibility of its owner or driver, be lawfully in the possession or use of the user and covered by a valid and active Insurance Policy.
2. Any action by the user that may render any insurance policies covering the Parking and its operation invalid or void is strictly prohibited.
3. The use of a Permanent Customer Card by a person other than the specific Permanent Customer of PPA SA does not imply any liability for PPA SA.
4. Pollution of the Parking is strictly prohibited, such as the disposal of any waste in the Parking's premises (internal levels, ramps, stairwells, elevators, offices, external roads, facades, etc.).
5. Users are prohibited from entering the cashier area or any other area where access is only allowed to authorized personnel.
6. By entering the parking area, users expressly consent to PPA SA processing their personal data and maintaining a record of it in accordance with the provisions of the GDPR (EU 2016/679). Users acknowledge being informed that PPA SA will retain their records for a period of one (1) year after registration. PPA SA takes all appropriate measures to comply with the relevant legislation for the protection of personal data (GDPR) and to facilitate the exercise of the rights of individuals under that legislation.

X. ACCEPTANCE OF TERMS

Upon the issuance of the ticket by the specific machines at the entrances of the Parking or upon the issuance of the monthly or long-term card, it is presumed that the user has been informed of all the Terms of this Operating Regulation and that they accept them.

Regarding Operating Regulation:

1. It is posted in a visible location at the Parking to inform users (transit customers and permanent customers).
2. Users are considered responsible for their compliance to the provisions of this Operating Regulation, as well as the passengers in the users' vehicles, in accordance with the provisions set forth above.
3. Any essential and/or systematic violation of the Terms of the Operating Regulation by users, whether permanent or transit customers, grants PPA SA the right to terminate and revoke the concession of parking space usage, to suspend the daily, monthly, or long-term parking lease, and to impose a future entry ban to the Parking, with reservation of all legal rights of PPA SA for compensation for any resulting direct or consequential damages.